



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Climate Change Corporate Delivery Committee

At: Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams

On: Monday, 20 March 2023

Time: 5.30 pm

Chair: Councillor Kelly Roberts

Membership:

Councillors: C R Doyle, O G James, S E Keeton, H Lawson, N L Matthews, A J O'Connor, D Phillips and S J Rice

Watch Online: <http://bit.ly/3EYlpmm>

Agenda

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1 Apologies for Absence.	
2 Disclosures of Personal & Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests	
3 Minutes: To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 3
4 Procurement and the Net Carbon Zero Agenda.	4 - 29
5 Work Plan.	30

Next Meeting: Monday, 17 April 2023 at 5.30 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
13 March 2023

Contact: Democratic Services - (01792) 636923

Agenda Item 3



City and County of Swansea

Minutes of the **Climate Change Corporate Delivery Committee**

Remotely via Microsoft Teams

Monday, 20 February 2023 at 5.30 pm

Present: Councillor K M Roberts (Chair) Presided

Councillor(s)

C R Doyle
S E Keeton
N L Matthews

Councillor(s)

H Lawson
A J O'Connor

Councillor(s)

S J Rice

Also Present

Councillor C Anderson	Cabinet Member for Communities
Councillor D H Hopkins	Deputy Leader of the Council
Councillor A S Lewis	Deputy Leader of the Council

Officer(s)

Geoff Bacon	Head of Property Services
Jeremy Parkhouse	Democratic Services Officer
Jane Richmond	Project Manager Strategic Climate Change
Jonathan Wills	Lead Lawyer

Apologies: None.

29 Disclosures of Personal & Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City & County of Swansea, the following interests were declared: -

Councillor S J Rice declared a personal interest in Minute No.32 – Sustainable Food.

30 Minutes:

Resolved that the Minutes of the Climate Change Corporate Delivery Committee held on 16 January 2023 be approved and signed as a correct record.

31 Sustainable Food.

Geoff Bacon, Head of Property Services and Jane Richmond, Project Manager Strategic Climate Change, provided the Committee with a report which sought views and ideas on proposed approaches towards:

1. Developing a Swansea Council Sustainable Food Policy.
2. Supporting the wider Swansea County with regard to Sustainable Food.

It was outlined that as part of Swansea Council's ambition to achieve net zero by 2030 and in order to align with the Net Zero Wales agenda by 2050, the report aimed to demonstrate an ambition to promote a healthy and sustainable food system at an organisational level and county wide, both with the intention to improve people's lives and reduce our impact on the planet through food.

The Welsh Government consultation on a Food (Wales) Bill, the purpose of which was to establish a more sustainable food system in Wales, was provided at Appendix 1. Appendix 2 provided the Swansea Council - Sustainable Food Strategy – Key Headlines and Appendix 3 provided the Swansea - Sustainable Food Activity – Position Statement.

It was outlined that the proposition was that a new policy should align with the anticipated Food (Wales) Bill primary and secondary food goals with the addition of some further detail as suggested by key officers and drafted for discussion. Upon agreement of the key themes, a draft policy would be developed and circulated, with the intention to present to Cabinet in line with the approval of the Food (Wales) Bill.

Reference was made to the considerable activity and great working happening across the county already taking place. It was added that Bywd Abertawe in particular were driving a large campaign backed by recent Welsh Government funding. It was anticipated that they would lead on the Swansea wide agenda.

It was summarised that by developing both an internal Swansea Council Sustainable Food Policy and supporting the wider community using the new Food (Wales) Bill goals as foundations, it would ensure all parties had consistent and ambitious messages on this fast moving agenda. The Food (Wales) Bill was currently at stage one of a four stage process, so developing a Swansea Council Policy with the Committee in readiness for its anticipated approval, would be advantageous.

The Chair highlighted the need for further discussions and workshops to develop the policy. Councillor David Hopkins, Deputy Leader of the Council referred to the need to use local products to provide affordable nutritious food, to develop a policy and using the expertise the Council had on this area.

The Committee discussed the following: -

- Community growing, use of allotments / green spaces and bureaucracy blocking progress.
- Identification of suitable land and the difficulties being encountered, the need to agree a policy and using the wider mixed economy to progress matters.
- Use of food waste as fertilizer for future food production / energy.
- Ensuring that the majority of food produced is used and does not waste, particularly providing fresh food to food banks.
- The need to keep food miles down during production / delivery, utilising local producers and how procurement procedures could assist in this respect.
- Producing a data factsheet for local businesses, particularly regarding hygiene / recycling and composting food waste.

- How food waste was currently transported to Newport and converted into energy.
- Influencing people's shopping habits by encouraging them to only buy what they need, the impact of the lack of cooking skills upon people's budgets and how the energy crisis meant that some individuals could not afford to cook food.

Resolved that the proposed approaches to the following be approved:

- 1) Developing a Swansea Council Sustainable Food Policy.
- 2) Supporting the wider Swansea County with regard to Sustainable Food.

32 Work Plan.

The Chair presented 'for information' the updated Work Plan 2022-23.

The meeting ended at 6.11 pm

Chair

Agenda Item 4



Report of the Head of Commercial Services

Climate Change Corporate Delivery Committee – 20 March 2023

Procurement and the Net Carbon Zero Agenda

Purpose:	This report provides an overview of procurement and its development activity in relation to the Net Carbon Zero agenda
Policy Framework:	Climate Change & Nature Recovery Strategy
Consultation:	Access to Services, Finance, Legal.
Recommendation(s):	The Committee is recommended to endorse the direction of travel and make any further suggestions as to the future areas for investigation
Report Author:	Chris Williams
Finance Officer:	Ben Smith
Legal Officer:	Debbie Smith
Access to Services Officer:	Rhian Millar

1. Introduction and background information on procurement

- 1.1 Procurement is often defined as the activity of acquiring goods and services. The procurement process spans a life cycle - from identification of need, through to the selection of suppliers, and then their contract management through to successful delivery.
- 1.2 The Council spends approximately £250 million a year on a diverse range of goods, works and services from external partner organisations. Examples of spending include on home care, homelessness support projects, energy and utilities, software and IT solutions, vehicles, catering products, building works and road repairs.

2. Procurement Rules and Regulations

The activity of public procurement takes place within stringent rules and regulations, for example:

- 2.1 Public sector procurement is a highly regulated activity, i.e. governed by legislation enforcing statutory obligations, particularly via the UK Public Contract Regulations (PCR) 2015. If the Council were to breach these regulations then suppliers could seek recourse against the Council in the courts (an internet search will yield numerous examples of this in the public sector) which would then affect public perception of the manner in which Council business is conducted as well as – in the event of a successful challenge – the need to pay a financial penalty. In brief, the Council is obliged to conduct open and transparent and proportionate procurement processes for our Council needs acting with integrity and seeking to ensure a level playing field for all potential suppliers.
- 2.2 On the 1st January 2021, the United Kingdom exited the ambit of the European Union's rules, but it is important to note that UK procurement regulations (which are derived from our membership of the EU) still exist in UK law today. There is currently a UK-level review of the laws relating to public procurement, but at this time it is not clear what changes will occur and the implementation date of any new law is unlikely to happen until early 2024. The Welsh Government is also considering this matter as it has the legal power to act on a Wales only basis, and it is noted as one of the key priorities of the new Welsh Government administration. Whilst the UK has now left the EU it has instead now joined the World Trade Organisation as a direct member in its own right, and that membership also brings with it the requirement to openly publish our tender opportunities, so it is likely that the general ethos of public procurement principles as we know them today will remain.
- 2.3 In addition to adhering to the statutory UK Public Contract Regulations the Council is also obliged to publish its own standing orders relating to control of spending and this document is known as the Contract Procedure Rules which is a core part of the Council's Constitution, this document having been reviewed and agreed by the Council's Constitutional Working Group and full Council, and for further detail please see:

<https://democracy.swansea.gov.uk/ieListDocuments.aspx?CId=546&MIId=7394&Ver=4&Info=1&LLL=0>

3. Procurement Functions

- 3.1. Given the above key elements of Commercial Services' work includes –
- 3.2. Ensuring compliance with the Council's Contract Procedure Rules on all procurement activity undertaken, and ensuring the principles of openness, transparency, equal treatment and proportionality are followed, and ensuring the legal requirements of relevant legislation including the UK Public Contract Regulations.
- 3.3 Ensuring that value for money is achieved and purchasing power is optimised between quality and cost.

- 3.4 Assessing the procurement requirement and providing commercial advice on the most cost effective, compliant and appropriate route to market.
- 3.5 Development of a forward work plan for all planned and forthcoming procurement activity.
- 3.6 Attendance at required meetings, forums and working groups where procurement is required to attend.
- 3.7 Undertaking spend analysis, utilising the spend tool, to ensure maximum buying power is achieved.
- 3.8 Advertising and publishing of the contract requirement within the Find a Tender Service (FTS) and or Sell2Wales.
- 3.9 Administration of the tender once published via eTenderWales which includes the management of supplier clarifications received and liaising with the relevant Officers to ensure clarifications are responded to effectively.
- 3.10 Negotiate with tenderers as appropriate, manage the contract award process and issue the required contract documents in consultation with Legal Services.
- 3.11 Provide training on specific elements of procurement or for when legislative or policy changes need to be communicated to end users.
- 3.12 Attendance and input in to Supplier development and awareness days in conjunction with Business Wales or other partners.
- 3.13 Analysing the market, research options and consult with users to clearly define the requirements. Conducting any necessary market engagement where necessary in conjunction with Business Wales or other partners.
- 3.14 Maintaining the Council's corporate contracts register so we can assess and review spend and supplier relationships, which also acts as a base document to ensure compliance and for audit purposes.
- 3.15 Supporting the Corporate Safeguarding Group and having a lead Officer on the group to advise on contracting and safeguarding. Work has been completed on drafting a Contractors Safeguarding Policy which is included within all procurement documents.
- 3.16 Supporting and leading on the implementation of Welsh Government's Ethical Employment in the Supply Chain Code of Practice.
- 3.17 Supporting a wide variety of Corporate Working Groups including Climate Change, City Centre Regeneration, More Homes and the Council's People Commissioning Group, plus many more.

- 3.18 Support for the local area including its economy by considering where applicable economic, environmental, social and cultural benefits in contracts where appropriate, and improving access for SME and the voluntary sector to do business with the public sector. This is a growth area and has been prioritised by Cabinet.

4. Sustainability and the Net Carbon Zero agenda in our contracts

- 4.1 The Council is committed to achieving Net Carbon Zero, and there are already multiple examples of such matters and the Council's environmental impact being considered in our commercial activity.
- 4.2 There are two key ways in which reducing our impact on the environment may be achieved -
- at the specification stage, e.g. specifying the need for an electric vehicle over a diesel vehicle.
 - or alternatively by adding quality marks which reward a company's carbon reduction activities. This second element is new and being explored by the Welsh Government and the WLGA to understand the best way that this might be achieved.
- 4.3 Examples of Council procurement activity that support the Net Carbon Zero agenda include:

Electric Vehicle Charging Infrastructure

A tender process was conducted and contract awarded for the installation and maintenance of electric vehicle charge points at 13 car parks within Swansea. The contract includes the option to install an additional 15 EV charge points at other locations - subject to funding.

Installation of Solar Panels at Schools

Appointment of a partner organisation to install solar panels at school sites.

Initial award of contract was at 7 school sites:

- Pentrehafod School
- Pontarddulais Comprehensive School
- Gowerton Secondary School
- Bishopston Primary
- Glyncollen Primary School
- Portmead Primary School
- Sea View Community Primary School

More Homes – Corporate Building Services

This is a large scale multi-million pound investment project with multiple strands, e.g. a tender process was conducted and contract awarded for the installation of solar panels. Energy efficiency has been a key element of the programme and a live process now is for

renewable energy items, such as items related to solar panels including batteries, inverters and the panels – with funding via the Welsh Government. Please see attached Appendix 1 for further information.

Dedicated Pool Car and Car Share Services

A full tender process was conducted and initial 3 year contract awarded for the provision of an online booking system to support the provision of a dedicated pool car and car share service, principally in support of Domiciliary Care service provision. A subsequent invitation to tender has been issued for the supply of up to 20 fully electric pool cars.

Electric Vehicles

Contract for the supply of up to 50 battery electric vehicles - The provision of a range of fully electric small and medium panel vans.
Contract for the outright purchase of two fully electric road sweepers.
Contract for the outright purchase of a fully electric refuse collection vehicle.

Hybrid Vehicles

On occasions when Hybrid options are necessary the minimum requirement within the specification is for a Euro 6 (Emission Standard) Vehicle engine. In addition (where appropriate) specific scored environmental and carbon emissions quality questions form part of scored evaluation and subsequent supplier selection. Examples include questions related to Co2 emission figures and combined fuel economy (miles per gallon).

Bus Shelter Installation/Maintenance and Advertising Contract

A tender process was conducted and initial 15 year contract awarded for the installation and maintenance of bus shelters (which includes advertising screens) and the requirement for an initial 10 bus shelters with “green / living grass” roofs. A scored quality question was included during the tender process on sustainability, innovation and future proofing. For example, use of high efficiency long life LED lights, high efficiency power supplies, only using aluminium, stainless steel and mild steel which are fully recyclable, use of long life anodised aluminium (typical 40yrs) reducing the need for plant based paints and minimal use of plastic materials. Further carbon reduction measures were provided in their manufacturing process, transportation, site locations and installation process.

IoT – install a series of LoRaWAN (low power wide area network) gateways, sensors, associated equipment.

Investing in the IoT will provide significant potential for transformation to numerous services which in turn will see improved public services. These could include, and are not limited to: -

- Smart Places/Towns/Cities (Placemaking, public realm design, footfall counters, traffic management, talking bins, air quality,

- streetlights, parking sensors etc.)
- Environmental Applications (waste, flooding, weather monitoring, cycle paths, public footpaths, Gates, etc.)
- Agriculture (Crime reduction, asset tracking, soil monitoring, livestock monitoring etc.)

This contract is part of the Mid & West Wales Internet of Things Project which will see investment in smart technology across the region which will have a positive impact on public services, budgets and the environment.

E-contract digital solution – moving away from paper-based contracts in the Council to a new digitally certified solution that is recognised by the legal profession has also contributed to this agenda, for example some 23,000 pages of paper have been saved through this approach in one year.

5. Next steps and the development of this agenda

5.1 As noted in 4.2 there are several ways in which the Council may expand its focus on this work and these avenues are being considered in line with the following Cabinet objectives that have been agreed:

- the Council's approach to social value, biodiversity and natural environment be further integrated in line with their key principles and with the Council's pilot programme reviewing this matter
- investigate how a contract's carbon footprint can be measured, working with the Welsh Government to develop such a tool
- increase the use of nature-based solutions where appropriate

5.2 The Council has commenced its own pilot programme to review how we may further expand the work that we do in this important area and thus contribute to the Council's climate change agenda - please see APPENDIX 2 which is a draft 'social value recording tool' and is based on discussions with colleagues across the Council and designed to facilitate and enhanced focus on social value in contracts and provide a format for capturing and recording good practice and to deliver commitments made in the Council's Net Carbon Zero plan.

5.3 There are three pilot projects currently testing the social value tool, namely – the Parks Service framework for playground equipment; Corporate Building Services' project for Ysgol Gyfun Gymraeg Bryn Tawe - a school refurb and new build project, and Social Services housing support programme / framework renewal.

Further detail on the pilot will be provided at the meeting by the Officers attending referencing Appendix 3.

It is intended, once the pilot is complete, that the tool will be used for all contracts above £1m value in phase 1, and then expanded further once fully tested and established.

- 5.4 In addition to the pilot project noted above there are a number of other areas in development that will contribute to this important agenda including:
- 5.5 Training has been provided for Councillors, officers and suppliers on the Net Carbon Zero agenda.
- 5.6 The WLGA is finalising a toolkit on the Net Carbon Zero agenda – due imminently and it is expected that this resource will contain further innovation and best practice that can be applied in line with 5.3.
- 5.7 The WLGA and Welsh Government are planning a specific event in South West Wales looking at carbon reduction matters in the supply chain and for the development of best practice in this area, specifically the matters noted in 4.2.
- 5.8 There are new UK Public Contract Regulations expected this year; our trajectory does map to this legislative reform, but as yet full detail has not been published, however it is expected that the Net Carbon Zero agenda will be a priority of the planned reforms.
- 5.9 As Councillors will be aware a new food policy is in development for Swansea, which is also considering the above matters and agenda, and which also will then relate to required procurement outcomes including opportunities for local sourcing where appropriate (taking into account key requirements of the quality and timeliness of the service / food products in question and the critical nature of the supply arrangements).

Local supply chain development is a key focus for Swansea (see for example the detail within Appendix 1 and its development); when assessing such impact it could be seen that some £100m of annual spend was linked with local employers and a further £90m was spent within the rest of Wales.

6. Integrated Assessment Implications

- 6.1 The Council is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
 - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
 - Advance equality of opportunity between people who share a protected characteristic and those who do not.
 - Foster good relations between people who share a protected characteristic and those who do not.

- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

6.1.1 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the ‘well-being goals’.

6.1.2 Our Integrated Impact Assessment (IIA) process ensures we have paid due regard to the above. It also takes into account other key issues and priorities, such as poverty and social exclusion, community cohesion, carers, the United Nations Convention on the Rights of the Child (UNCRC) and Welsh language.

6.2 An IIA Screening Form has been completed with the outcome that a full IIA report was not required (IIA form appended):

No negative impacts are foreseen rather the strategic direction noted is a positive endorsement of the Well-Being of Future Generations Act - future actions arising and their associated decisions will themselves be subject to the relevant framework for Cabinet decisions.

7. Legal Implications

There are no specific legal implications arising as a result of this report.

8. Financial Implications

There are no specific financial implications arising as a result of the report. All procurement activity undertaken by the Council must comply with the Council’s financial rules and each project will have its own financial implications assessed as part of that process, in line with the Council’s governance procedures.

Background Papers: None.

Appendices: Appendix 1 – More Homes
 Appendix 2 – Social Value Recording
 Appendix 3 – Method Statements
 Appendix 4 – IIA Form

MORE HOMES

Swansea City Council Building Services has successfully delivered its first new build Council houses in a generation, on time and on budget. This achievement was remarkable on several levels given the lack of experience in, cutting edge M&E technology, fast track construction methodology, a shift from 85% of core work being retrofit, to new build construction. The Authorities decision to not only build new homes first time in a generation but, build to a PassivHaus accredited standard, was by far the biggest challenge.

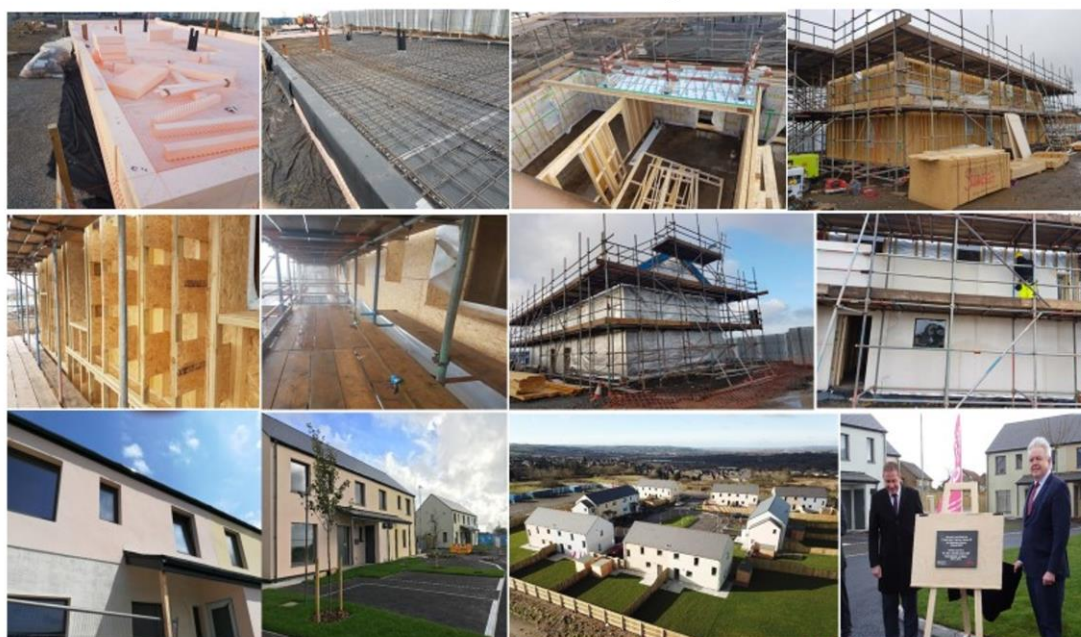
The Passivhaus specification was chosen because it's extremely thermally efficient, reduces annual running costs for tenants. These new homes have been built in one of the most economic and socially deprived areas of Swansea, so reducing fuel poverty for tenants was a high priority for the Council.

The construction technique ensured high levels of mass insulation, no thermal bridging, extremely high levels of airtightness which reduces heat loss, high performance windows and doors for solar gain, and continuous ventilation via a mechanical ventilation heat recovery system (MVHR). To give an example of how extreme this construction methods were, and tolerances allowed, effectively the structure is wrapped in two layers of airtight and wind tight membrane, when pressurised if the internal membrane has 3 holes £1 coin in size, the building will fail the air tightness test

Measurable, 450 on site learning days for apprentices, the project also involved getting 6 long term unemployed individuals who achieved 34 weeks of work experience with 2 securing permanent full-time employment.

Attainment of IIP Accreditation, ISO14002 in a range of business areas and Green Dragon Level 5 for its waste and sustainability initiatives.

The Journey



Pilot 1 AccreditedPassivHauscheme



Left Cllr Rob Stewart leader of Swansea Council, Right Honourable First Minister for Wales Carwyn Jones (2017)

Improvements Achieved

A review of the More Homes pilot project identified that whilst accredited PassiveHaus design build costs resulted in a 15% uplift on traditional build costs, the additional investment was by far, outweighed by the benefit the tenants were enjoying of massively reduced energy consumption and resulting lower energy bills.

The lessons learned exercise revealed the marketplace was restricted, lacked competition and drove up costs with in both the supply chain and specialist sub-contractor field. In addition, whilst carrying out an impact assessment exercise, it was perfectly clear the PassiveHaus model was predominantly fed by the European / National markets with any supply or services requiring PassiveHaus accreditations, increasing Swansea Carbon footprint. Timber frame (Ireland) windows & doors (Belgium) insulation (Czechoslovakia) resulting in 65% project supply chain spend went international/National.

Swansea Council's dilemma, the key priority of tackling fuel poverty was absolutely right, the performance of PassiveHaus met the needs of the key priority, but the concept failed on so many other levels. The project team met several times, engaging BRE, before the "Swansea Standard" evolved. The new design brief based on fabric first approach in conjunction with Homes As Power Stations (HAPS) were finalised and presented at Client Housing Future board meeting, before being signed off at Cabinet and then Council, as the blueprint for all future developments.

In preparation and as part of Building Services commitment to creating safe working environment within the heart of built up and established communities, a stay safe campaign was launched and delivered in the local primary schools.



Outcomes

2019 Building Service broke ground on its second “More Homes” site and first “Swansea Standard” development. The Swansea standard sets out to deliver a fabric first approach, using key principles of PassiveHaus in maximizing solar gain, through orientation and size of high-performance triple glazed windows, high levels of mass insulation in construction, no thermal bridging, extremely high levels of airtightness with a target of 4 air changes per minute (building regs 10) Mechanical vent and heat recovery systems and additional sprinkler system. Crucially there was no gas supply installed on this site, assisting Swansea in meeting its Carbon emission reduction targets.

In addition, HAPS will include green energies and will be produced using the latest technologies to support Ground Source Heat Pumps, Integrated Solar Roof Panels systems, Tesla Battery Storage and Mechanical Vent & Heat Recovery Units with Ground source heat pumps.

As a direct result of this innovation, both second and third schemes qualified for Welsh Government innovative Housing Program (IHP) grant £1.5M with schemes being robustly evaluated against the Technical Specification by an Independent Assessment Panel, resulting in recommendations to Welsh Ministers for the schemes to be supported, validating the initiative.

The Swansea Standard has delivered on our obligation to the Wellbeing of Future Generation (Wales) act 2015, in terms of sustainability through localised jobs, supply chains and locally used sub-contractors circa 85%. Within a 50-mile radius.

Building Services has completed its fifth bespoke and infill site, building a range of house types, from 1 bed apartment to 4 bed townhouses. What remains remarkable in this very short journey, has been the whole service area attitude to change and its sense of pride, I cannot articulate enough the vast chasm that was a generation of retrofitting experience to the massive upward curve of new build house construction,

first time in a generation, and to accredited PassiveHaus standard and then Swansea Standard & HAPS. How well the team adapted and embraced change and emerged with a sense of pride and passion, for what they do. I guess to sum up my point, outsourcing house building gives you “Houses” delivering with in-house service teams, gives you “Homes”

Measurables.

- Swansea Standard tenants benefit from 97% self-sufficiency during circa April to October paying utility companies standing charges only. Validated by Cardiff University school of Architecture who are monitoring the Swansea Standard buildings performance.
- 8 internal Trade or Foreperson management promotions,
- 25 permanent & full-time local tradespersons recruited,
- c100% increase of apprentice on site learning days in the shift from PassivHaus to each of the Swansea Standard developments
- Shift from 65% project International/National spend (Passiv) to 85% local spend within 50-mile radius.
- SIRUS registered sprinkler installers – only Welsh local Authority

Homes built by apprentices

In February 2022 building Services were commissioned to deliver a development of 6 two-bed bungalows. The site team isolated 1 pair of semi-detached bungalows and set about programming its delivery using apprentices with strict instruction and enforcement of tradesperson mentors to act in advisory capacity only. There was some pain, blockwork walls being pulled down and rebuilt, insulated render systems scratch off and replastered, miss measures, miss-interpretation of drawings etc., however after a great deal of diligence the end product is amazing and more importantly the learning curve and experience for those involved was priceless, truly, an astonishing achievement!! 85% core work retrofitting to building homes with apprentices only, all in the space of 6 years.

Appendix 2 - SOCIAL VALUE RECORDING TOOL

The purpose of this document is to allow Swansea Council to record if an assessment of Social Value has been made for this procurement exercise in line with the Council's commitments and Welsh Government requirements including alignment with the Well-Being of Future Generations Act (WBFGA) themes/goals and outcomes which are included on pages 2 and 3 for reference.

Please complete the table (the Social Value Recording tool) on pages 4 and 5 - please complete at the planning stage and update information to reflect any amendments made up until final tender.

Additional information / resources (policy data etc) that may be useful for this exercise are also included on page 6.

WELL BEING OF FUTURE GENERATIONS ACT (WBFGA) – GOALS

Themes (Goals)*	Outcomes
<p style="text-align: center;">A prosperous Wales</p> <p>An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	More people in employment
	Improved skills for people
	Improved skills for a low carbon transition
	More opportunities for SMEs
	Resource efficiency and the circular economy are promoted
	Retaining jobs and skills during the COVID-19 crisis
	Innovation to support a more prosperous Wales
<p style="text-align: center;">A globally responsible Wales</p> <p>A nation which, when doing anything to improve the economic, social, environmental, and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being</p>	Carbon Emissions are reduced
	Ethical procurement is promoted globally
	COVID-19 environmental response
	Innovation to support a globally responsible Wales
<p style="text-align: center;">A resilient Wales</p> <p>A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic, and ecological resilience and the capacity to adapt to change</p>	Green spaces and biodiversity are protected and enhanced
	Safeguarding the environment
	Sustainable procurement is promoted
	Innovation to support a more resilient Wales
	Creating a healthier community
<p style="text-align: center;">A healthier Wales</p> <p>A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood</p>	Air Pollution is reduced
	Improving staff wellbeing
	Supporting workers, SMEs and VCSEs to face the COVID-19 crisis
	Innovation to support a healthier Wales
<p style="text-align: center;">A more equal Wales</p> <p>A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio-economic circumstances)</p>	More opportunities for disadvantaged people
	Reducing inequalities
	More support for target curriculum activities
	Improved employability of young people
	Ethical procurement is promoted in Wales
Innovation for a more equal Wales	

<p>A Wales of cohesive communities Attractive, safe, viable and well-connected.</p>	More opportunities for VCSEs (Voluntary, Community and Social Enterprises)
	Social Value embedded in the supply chain
	A workforce and culture that reflect the diversity of the local community
	Crime is reduced
	Vulnerable people helped to live independently
	More working with the Community
	Supporting workers, SMEs and VCSEs to face the COVID-19 crisis
	Supporting communities to deal with the COVID-19 crisis
	Innovation to support more cohesive communities in Wales
	The Welsh culture is promoted
A Wales of vibrant shared culture and thriving Welsh Language	Native wildlife, nature and heritage sites are protected
	Innovation to support a more vibrant culture

* Structure based on WFGA goals: <https://futuregenerations.wales/about-us/future-generations-act/>

Social Value Recording / WBFGA additional detail



Please provide what Social Value / WBFGA considerations have been made for this project. Please refer to the Well Being of Future Generations Act Goals table (pages 2 and 3) for guidance and speak to the Procurement Officer involved in this exercise for support.

Goal / Procurement Stage	Guidance and links below	Responsible Officer / Authorised Officer Response
<p align="center">Planning Stage</p>	<p>Have any of the following been completed / will be completed? –</p> <ul style="list-style-type: none"> • Integrated Impact Assessment (IIA) • Environmental Impact Assessment (EIA) • Preliminary Ecological Appraisal (PEA) • Sustainability Risk Assessment (SRA) <p>If so, please attach.</p>	
<p align="center">Specification and Conditions of Contract</p>	<p>What if any Social Value considerations have been applied to the technical specifications or service requirements, e.g. the use of sustainable materials in line with the Net Carbon Zero agenda or energy efficiency?</p>	
<p align="center">Procurement Process</p>	<p>Have the WBFGA goals or other Social Value been built into the Procurement Process? Examples include the lotting of contracts (splitting of contracts into smaller packets of work to enable SMEs / Local Suppliers to participate), co-production with service users, and citizen or community engagement.</p>	

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<p>Quality Questions</p>	<p>Have any questions been included with WBGFA goals including Community Benefits, Fair Work / Real Living Wage or Environmental considerations?</p>	
<p>% Weighting for Social Value</p>	<p>Please provide details of any specific scoring % weighting which can be linked to WBGFA, Community Benefits or Environmental considerations? The Welsh Government recommends scoring of 10% for Social Value when appropriate.</p>	
<p>OTHER NOTES</p>	<p>If no Social Value elements have been included in this procurement please explain why they are not appropriate /</p> <p>or please add here any other relevant information here</p>	

Additional Resources

A Prosperous Wales - simple changes guide	https://www.futuregenerations.wales/aotp/prosperity
A Resilient Wales - simple changes guide	https://www.futuregenerations.wales/simple-changes/aotp/resilience
A Healthier Wales- simple changes guide	https://www.futuregenerations.wales/simple-changes/aotp/health
A More Equal Wales- simple changes guide	https://www.futuregenerations.wales/simple-changes/aotp/equality
A Wales of Cohesive Communities - simple changes guide	https://www.futuregenerations.wales/simple-changes/aotp/community
A Wales of Vibrant Culture and thriving Welsh Language - simple changes guide	https://www.futuregenerations.wales/simple-changes/aotp/culture
A Prosperous Wales - simple changes guide	https://www.futuregenerations.wales/aotp/prosperity
Page 21 Welsh Government Public Sector sustainability risk assessment for goods	 public-sector-sustainability-risk-assessment
National TOMs Wales	https://www.nationalsocialvaluetaskforce.org/national-toms-wales
Local Government Association (LGA) resource / toolkit <i>(Please note - this is published for an England policy context but contains comprehensive and useful information on this subject).</i>	https://www.local.gov.uk/sites/default/files/documents/Sustainable%20Procurement%20Toolkit_1.pdf
Welsh Government WPPN 01/20 - Social Value Clauses / Community benefits through Public Procurement	https://gov.wales/procurement-guidance-on-social-value-clauses-community-benefits-html
Promoting Social Value models in Social Care (draft version)	 Promoting SV Models - A Guide v4

Annex : Method Statements

Framework Agreement for the Supply and Installation of Outdoor Play Equipment and Safety Surfacing

Framework Agreement Reference: **CCS/22/251**

Framework Agreement Period: **01/02/2023 to the 31/01/2025**
(with the option to extend up to 24 months)

Closing Date: **TBC at 12:00 noon**

Appendix 3

Question 1 – Environmental Impact

Swansea Council's commitment to a Net Zero Swansea, a Swansea Council Charter on Climate Change was approved at Council on 3rd December 2020.

The Charter sets out our commitment to work towards becoming a Net Zero organisation by committing to work towards a Net Zero carbon as an organisation by 2030 taking actions to meet the challenge of a climate emergency working collaboratively with partners to develop a strategy involving stakeholders including children and young people in a trust building dialogue.

The Charter has been signed by Swansea Council's Leader, political Group Leaders, Councillors and key officers.

Swansea Council is taking wide ranging action to tackle climate change as an organisation. But we know if we are to meet our overarching ambition for a Net Zero City and County of Swansea by 2050, citizens, businesses, community, voluntary and our partner organisations will need to all play their part.

We aim to lead by example and challenge citizens, businesses and partner organisations to make their own commitments in the form of a wider Swansea Charter on Climate Change.

Please outline the measures your organisation has in place that will support Swansea Council's ambition for a Net Zero Swansea by 2050.

Responses should include the following

1.1 Organisational Commitments towards Climate Change and Net Zero

1.2 Manufacturing Processes

1.3 Logistics and Travel

1.4 Material Choices

(Weighting – 20%)

Word limit: no more than 1 A4 sheets per heading

Appendix 3

Question 2 – Design and Functionality

Swansea Council aims to create playgrounds that are safe and exciting, whilst creating a learning environment. Offering a range of play opportunities and challenges for children of all abilities.

Please outline the design approach that you will adopt to help create this vision.

Responses should include the following

- 2.1 Range of equipment to optimise play opportunities and challenge for children of all abilities
- 2.2 Selection of materials for environments susceptible to; vandalism, anti-social behaviour and arson.
- 2.3 Design approach in accordance with BS EN 1176, 1177, Construction (Design and Management) Regulations 2015
(Principal Contractor, Principal Designer and Designer responsibilities)

(Weighting – 30% total)

Word limit: no more than 1 A4 sheets per heading

Appendix 3

Question 3 – Project Delivery

Successful contractors will be appointed to deliver a 16 week contract. This period will include the; enabling process (ordering and fabrication), construction phase (site operations) and Handover/Client Acceptance.

Please outline the approach you will implement to plan, manage and deliver a 16 week contract.

Responses should include the following

3.1 Ordering and Fabrication

Please outline the lead times for ordering and fabrication

3.2 Construction Phase

Please outline how you will plan and resource operations, whilst promoting communication, cooperation and coordination in accordance with the Construction (Design and Management) Regulations 2015

3.3 Handover

Please outline your approach to promote a snag free handover, together with a summary of the documentation to be transferred.

(Weighting – 30% total)

Word limit: no more than 1 A4 sheets per heading

Appendix 3

Question 4 – Warranty and Aftercare

Swansea Council aims to promote communication, cooperation and coordination in all that we deliver.

Please respond to the following;

4.1 Terms of warranty –

Please outline the terms associated to equipment, surface, element or components supplied and installed by your company.

4.2 Provision of relevant information –

At Handover, all relevant information must be made available to the Client to include, but not limited to; Maintenance Schedule, Warranty Terms, Inspections and together with any associated residual risk.

Please outline the documentation and format used to transfer documentation.

4.3 Aftercare and Response –

Swansea Council require that defects be investigated within five working days of notification and be rectified within 28 calendar days from investigation. Out of hours contacts should also be provided.

Please outline your aftercare process, together with response times.

4.4. Reporting system or dedicated aftercare personnel –

Please outline details of systems or aftercare personnel that the Client can access that will promote a swift response to aftercare queries.

(Weighting – 20% total)

Word limit: no more than 1 A4 sheets per heading

Appendix 4 - Integrated Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form.

Which service area and directorate are you from?

Service Area:

Directorate:

Q1 (a) What are you screening for relevance?

- New and revised policies, practices or procedures
- Service review, re-organisation or service changes/reductions, which affect the wider community, service users and/or staff
- Efficiency or saving proposals
- Setting budget allocations for new financial year and strategic financial planning
- New project proposals affecting staff, communities or accessibility to the built environment, e.g., new construction work or adaptations to existing buildings, moving to on-line services, changing location
- Large Scale Public Events
- Local implementation of National Strategy/Plans/Legislation
- X Strategic directive and intent, including those developed at Regional Partnership Boards and Public Services Board, which impact on a public bodies functions
- Medium to long term plans (for example, corporate plans, development plans, service delivery and improvement plans)
- Setting objectives (for example, well-being objectives, equality objectives, Welsh language strategy)
- Major procurement and commissioning decisions
- Decisions that affect the ability (including external partners) to offer Welsh language opportunities and services
- Other

(b) Please name and fully describe initiative here:

This report provides key examples of procurement activity and also notes the Council's direction of travel and future developments in relation to our Net Carbon Zero plan and agenda.

Q2 What is the potential impact on the following: the impacts below could be positive (+) or negative (-)

	High Impact		Medium Impact		Low Impact		Needs further Investigation	No Impact
	+	-	+	-	+	-		
Children/young people (0-18)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Older people (50+)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Any other age group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Future Generations (yet to be born)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Race (including refugees)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Asylum seekers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Gypsies & travellers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Welsh Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Poverty/social exclusion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Carers (inc. young carers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Appendix 4 - Integrated Impact Assessment Screening Form

Pregnancy and maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Human Rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

**Q3 What involvement has taken place/will you undertake e.g. engagement/consultation/co-productive approaches?
Please provide details below – either of your activities or your reasons for not undertaking involvement**

Such activity may take place as specific actions are developed, but at this stage the paper is seeking to consider further options rather than reach final decisions, all specific decisions are subject to a formal process defined by the Council Constitution, i.e. its contract procedure rules.

Q4 Have you considered the Well-being of Future Generations Act (Wales) 2015 in the development of this initiative:

- a) Overall does the initiative support our Corporate Plan’s Well-being Objectives when considered together?
 Yes No

- b) Does the initiative consider maximising contribution to each of the seven national well-being goals?
 Yes No

- c) Does the initiative apply each of the five ways of working?
 Yes No

- d) Does the initiative meet the needs of the present without compromising the ability of future generations to meet their own needs?
 Yes No

Q5 What is the potential risk of the initiative? (Consider the following impacts – equality, socio-economic, environmental, cultural, legal, financial, political, media, public perception etc...)

High risk <input type="checkbox"/>	Medium risk <input type="checkbox"/>	Low risk <input checked="" type="checkbox"/>
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Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes No If yes, please provide details below

The future impact of any action will be to support the development of our activity in line with the Well-Being Of Future Generations Act.

Q7 Will this initiative result in any changes needed to the external or internal website?

No If yes, please provide details below

Appendix 4 - Integrated Impact Assessment Screening Form

Q8 What is the cumulative impact of this proposal on people and/or communities when considering all the impacts identified within the screening and any other key decisions affecting similar groups/ service users made by the organisation?

None at this stage / future impacts arising from this work are discussed in question six, but they will be subject to separate Cabinet decisions.

Outcome of Screening

Q9 Please describe the outcome of your screening using the headings below:

- Summary of impacts identified and mitigation needed (Q2)
- Summary of involvement (Q3)
- WFG considerations (Q4)
- Any risks identified (Q5)
- Cumulative impact (Q7)

At this stage there are no negative impacts rather the proposed strategic direction is a positive endorsement of the Well-Being of Future Generations Act, in future decisions will be subject to appropriate Cabinet decisions.

(NB: This summary paragraph should be used in the 'Integrated Assessment Implications' section of corporate report)

Full IIA to be completed

Do not complete IIA – please ensure you have provided the relevant information above to support this outcome

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email.

Screening completed by:
Name: Chris Williams
Job title: Head of Commercial Services
Date: 27/2/23

Approval by Head of Service:
Name: Chris Williams
Position: Head of Commercial Services
Date: 27/2/23

Please return the completed form to accesstoservices@swansea.gov.uk

Agenda Item 5



Report of the Chair

Climate Change Corporate Delivery Committee – 20 March 2023

Work Plan 2022-2023

Date of meeting	Agenda items and Format
15 June 2022	<ul style="list-style-type: none">• Work Plan Discussion
20 July 2022	<ul style="list-style-type: none">• Work Programme 2022-2023
19 September 2022	<ul style="list-style-type: none">• Cancelled
17 October 2022	<ul style="list-style-type: none">• Nature Recovery Plan
21 November 2022	<ul style="list-style-type: none">• Waste Strategy
21 December 2022	Workshop Session
16 January 2023	<ul style="list-style-type: none">• Renewable Energy
20 February 2023	<ul style="list-style-type: none">• Sustainable Food Policy
20 March 2023	<ul style="list-style-type: none">• Procurement and the Net Zero Agenda
17 April 2023	<ul style="list-style-type: none">• Reflection
	Topics: <ul style="list-style-type: none">• Sustainable Transport Strategy• Net Zero 2030